



## 30th Annual PAL® Middle School Leadership Conference

[www.palusa.org/upcoming-events/conferences/ms19/](http://www.palusa.org/upcoming-events/conferences/ms19/)

Lake Belton Middle School

November 9<sup>th</sup>, 2019

# 2019 Conference Timeline

## August 15<sup>th</sup>

- Early Registration is available on the conference website.
- Workshop proposals can be made on the conference website.
- Conference theme ideas can be submitted to [contact@palusa.org](mailto:contact@palusa.org).

## September 16<sup>th</sup>

- Regular Registration is available on the conference website.
- Deadline to submit conference theme ideas.

## September 17<sup>th</sup>

- Link available on the conference website to vote for the conference theme.

## September 30<sup>th</sup>

- Deadline to vote for the conference theme.
- Deadline for regular registration.

## October 1<sup>st</sup>

- Conference theme winner announced.
- Late Registration is available on the conference website.
- Last day to submit a workshop proposal.

## October 18<sup>th</sup>

- Last Day to register.
- Last day to change t-shirt sizes.
- Last day to cancel registration for a full refund. Please note that cancellations made after this date will be subject to a \$20 cancellation fee.

## November 9<sup>th</sup>

- Conference day!



**30th Annual PAL® Middle School Leadership Conference**  
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## *Registration Fees*

<b>Period</b>	<b>Dates</b>	<b>Student</b>	<b>Adult</b>
<b>Early Registration</b>	Aug. 15 <sup>th</sup> – Sep. 15 <sup>th</sup>	\$55.00	\$60.00
<b>Registration</b>	Sep. 16 <sup>th</sup> – Sep. 30 <sup>th</sup>	\$60.00	\$65.00
<b>Late Registration</b>	Oct 1 <sup>st</sup> – Oct. 18 <sup>th</sup>	\$75.00	\$75.00

Please note that October 18<sup>th</sup>, 2019, is the LAST DAY to register for the conference.

Registration can be completed via the following link:  
<http://palusa.org/upcoming-events/conferences/registration-form/>



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### *Conference T-Shirts*

Your registration includes a free conference t-shirt for each attendee. These t-shirts are custom ordered by the sizes you submit at registration. If you do not submit sizes, we cannot guarantee that your students will receive a t-shirt. Attendees who make changes to shirt sizes after October 18<sup>th</sup>, 2019 are not guaranteed to receive their size choice.

### *Registration Confirmation*

You will receive a confirmation via email reserving your space at the conference and invoice shortly thereafter once you submit your registration form. If you have not received this confirmation by October 18<sup>th</sup>, 2019, please call the PAL® services staff toll free at 800-522-0550 to ensure that you are registered for the event.

### *Workshop Presenters*

Students and teachers can submit workshop proposals starting August 15<sup>th</sup>, 2019 via the following link: <http://palusa.org/upcoming-events/conferences/conference-workshop-proposals/>. Workshop submissions will not be accepted after **October 1<sup>st</sup>, 2019**. If your workshop is selected, you will be contacted to discuss time and content. Presenters who are selected to provide a workshop at the conference will receive a 50% discount on their applicable registration fee.

### *Payment Details*

If you need to add students after your initial registration, please call or email the PAL® services staff toll free, 800-522-0550 or [contact@palusa.org](mailto:contact@palusa.org)

Please mail any payment information to:

Workers Assistance Program, Inc.,  
Attn: PAL® Peer Assistance and Leadership  
4115 Freidrich Lane, Suite 100  
Austin, TX 78744.

You may also fax a copy of your check/P.O. to (512) 372 - 8816 and then mail your originals to the above address.

### *Cancellation Policy*

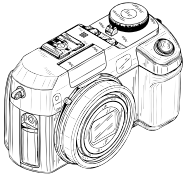
Cancellations must be made in writing, emailed to PAL® services staff at [contact@palusa.org](mailto:contact@palusa.org). Full refunds will be issued for cancellations made prior to October 18<sup>th</sup>, 2019. Cancellations made after October 18<sup>th</sup>, 2019 will be subject to a \$20 processing fee per cancelled registration.

## *[Tentative] Agenda at a Glance*

Time	Activity	Location
8:00am-9:00am	<b>Registration</b>	Big Gym Hallway
9:00am-10:00am	<b>Keynote</b> with Tory Gant	Big Gym
<b>Workshop One</b>		
10:05-11:00am	<b>Blue Group</b> – Workshop with Tory Gant	Big Gym
	<b>Yellow Group</b> – Family Group	Small Gym
<b>Workshop Two</b>		
11:05am-12:00pm	<b>Yellow Group</b> – Workshop with Tory Gant	Big Gym
	<b>Blue Group</b> – Family Group	Small Gym
12:00pm-1:00pm	<b>Lunch</b>	Cafeteria
<b>Workshop Three</b>		
1:05pm-2:00pm	<b>Blue Group</b> –	Room 402
	<b>Yellow Group</b> –	Room 403
	<b>Teachers</b> – Workshop with Tory Gant	Room 117
<b>Workshop Four</b>		
2:05pm-3:00pm	<b>Yellow Group</b> –	Room 402
	<b>Blue Group</b> –	Room 403
	<b>Teachers</b> – Feedback Session with PAL® Services Team	Room 117
3:00pm-3:30pm	<b>Closing Ceremony &amp; Evaluations</b>	Big Gym

**Note for Teachers:** After check-in, please distribute to your students the blue and yellow wristbands provided at registration. Students will be asked to attend workshops based on their wristband color. Teachers and chaperones are welcome to attend workshops as desired; we would love for all teachers to join us for teacher workshops in the afternoon! During the closing ceremony, please distribute the evaluations and pencils provided during registration.

**Our nurse, Ms. Brenda, will be available all day in the hallway outside of the Big Gym.**



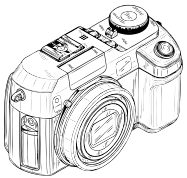
## REMINDER: PHOTOGRAPHY AREA

Please note that teachers, staff, and PAL® affiliates will be taking photos throughout the day for PAL® records and publicity. Photographs may be used by PAL® and its affiliates on promotional materials, as well as on social and/or traditional media.

If you have any questions or concerns, or would prefer **not** to be photographed, please stop by the registration desk or contact a PAL® representative.

Thank you,

The PAL® Team



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Thank you,

The PAL® Team





Saturday  
November 9<sup>th</sup>, 2019

## 30<sup>TH</sup> ANNUAL PAL<sup>®</sup> MIDDLE SCHOOL CONFERENCE

TO BE HELD AT LAKE BELTON MIDDLE SCHOOL  
BELTON, TX

All PAL<sup>®</sup> middle school students, teachers, and volunteers are welcome to this event.

We invite you and your students to educate, motivate, congregate and participate!

Registration will be available from August 15<sup>th</sup> – November 1<sup>st</sup>, 2019. Workshop proposals will be accepted August 15<sup>th</sup> – October 15<sup>th</sup>, 2019. Visit our conference page for more information.

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Questions? Please email Tory Gant at [tgant@palusa.org](mailto:tgant@palusa.org) or call 512-343-9595